



Maldives Marketing & PR Corporation
Male' / Maldives

Announcement Number: (IUL)MMPRC-HR/1/2021/12

JOB OPPORTUNITIES

Basic Salary (per month): MVR 11,400/-
Service Allowance (per month): MVR 3,800/-
Daily allowance (per month): MVR 3,800/-

Position: Information System Architect

Overtime allowances will be paid accordingly

Vacant slots: 1

Department / Section: Information Technology

1. Minimum Qualifications:

Including proving the ability to perform the assigned tasks.

1. Master's degree, Advance professional diploma, Advance professional certificate (National qualification level 9) in a related field **OR**
2. Graduate diploma, Post graduate diploma (National qualification level 8) with a minimum 2 years' proven working experience in a similar field at a senior post. **OR**
3. Bachelors honors degree, Bachelor's degree, Professional Diploma, Professional certificate (National Qualification level) with a minimum of 4 years' proven working experience in a similar field at a senior post.

NOTE

Priority shall be given to those who have knowledge and experience in windows server management, networking, hardware, software and programing.

2. Key roles and responsibilities:

1. Knowledge and experience in computer hardware, software, networking and configuring
2. Fixing computer issues, monitoring and updating computer systems
3. Preparing and updating employees' credentials excel plan setup
4. Maintaining physical and virtual servers by using Window server
5. Manage and update vulnerability through SME by using Window server
6. Maintaining corporation Active Directory Users
7. Knowledge and experience of MSSQL and MYSQL, server, windows clustering, domain control setup and implementing required group policies
8. Prepare and maintain server's data retention policies
9. Maintaining and configuring corporation firewall through Fortigate
10. Preparing budget for the section
11. Providing reports required by the management
12. Participating in events organized by Corporation

1. Deadline for Application Submission:

Interested candidates please email your application to jobs@visitmaldives.com on or before 1500 hours on Monday, 08th March 2021





2. Compulsory documents required

- a. Duly completed job application form
- b. CV of applicant with contact information
- c. Copy of national identity card
- d. Reference letters if applicable
- e. Attested copies educational certificated/ transcripts
- f. Portfolio of previous work experience
- g. Police report

3. Additional Information:

4. Email address to submit documents: jobs@visitmaldives.com
5. Only shortlisted candidates shall be contacted for the interview.
6. Following the interviews, unsuccessful candidates will be informed verbally. A written document shall not be issued.
7. Job application form will be available to download on our website at the link below.
Link: <https://corporate.visitmaldives.com/downloads/>
8. For any enquiries please contact: 3323228, 3035512, 3035513 or 3035514

9. Address line:

Thoyyib Mohamed,
Managing Director,
Maldives Marketing and Public Relations Corporation

28th February 2021

