

Membership User Guide 2025

Follow these steps to become a member of MMPRC.

Member Types: Resorts, Hotels, Guesthouses & Safari Vessels



Become a Member

Member Types: Resorts, Hotels, Guesthouses & Safari Vessels

Step 1 - Login to the Portal

To log in to the Membership Portal enter your Name, Company Email Address, Password and Password Confirmation.

	Maldin	V CS of life
Name		-9-4-6-1
John Doe		
Email		
sales@comp	any.com	
Password		
Confirm Passwo	rd	
	Already registered?	REGISTER Y

https://members.visitmaldives.com/register

Please ensure that you are not using a personal email to register for Membership. We recommend using (info@company.com or sales@company.com) or any similar emails.

Click on **Register**, and you will be directed to the user Dashboard.

Step 2 - User Dashboard

Click on the **Become A Member** button as shown in the image below.

CE Mal	dives side of life					HOME	EVENTS	CONTACT US	₽ ₪
DASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE			
Mall		Please n	note: Membership is requi	red to participate in	Events. Get M	embership now \rightarrow	(6		1
Dashb	oard								
Participate	ed Events	anv events vet.				D	Welcome John	^{back,}	
							BECOM	IE A MEMBER	ĸ
Upcoming	Events								hs
	ILTM, Cannes	s 2024							
	02 DEC -05 DEC Participation	n Closed							

Step 3 - Select Member Type

From the drop-down list select the member type (Resort, Hotel, Guesthouse or Safari Vessel) and press **Next**.

Register		
1 Member Type	Property Details 3 Chain Details 4 C	contacts 5 Destination 6 Documents
Member Type Select member type.	Member Type Resort	\$
	Others-Local Travel Agency	
	Safari Vessel Resort 🗸	
	Hotel Dive Center	Go Back Next

Step 4 - Enter Property Details & Business Information Details.

Property Details

These details can be found in the operating license issued by the Ministry of Tourism.

Property Name - Example: AMI Resort & Spa Maldives Property Name must be as in the Operating License issued by the Ministry of Tourism.

Registry Number - *Example: TH-XX Registry Number must be as in the Operating License issued by the Ministry of Tourism.*

Operating License Number - *Example: 8X-QARS-TH-XXXX-XX* Operating License Number must be as in the Operating License issued by the Ministry of Tourism.

Issued Date - *Example: 29-10-2018* Issued Date must be as in the Operating License issued by the Ministry of Tourism.

Expiry Date - Example: 29-10-2030 Expiry Date must be as in the Operating License issued by the Ministry of Tourism.

Issued Institution - Example: Ministry of Tourism Select Ministry of Tourism as issued institution in the case of Resorts, Hotels, Guesthouses & Safari

Vessels

Number of Rooms - *Example: 109* Number of rooms must be as in the Operating License issued by the Ministry of Tourism.

Number of Beds - *Example: 218* Number of beds must be as in the Operating License issued by the Ministry of Tourism.

Business Information

These details can be found in the business registration certificate issued by Ministry of Economic Development

Business Name - Example: AMI Private Limited

Business name is usually not the same as Property Name, please ensure that the business name entered is the same as in the Business Registration Certificate.

Business Type - Company / Sole Proprietor

From the drop-down list select the business type. This could either be Company or Sole Proprietorship. Sole proprietors are required to submit their ID cards.

Registration Number - Example: C-0XXX/2021

Registration Number must be as in the Business Registration Certificate issued by the Ministry

of Economic Development

Registered Date - *Example: 30 - Aug - 2019* Registered Date must be as in the Business Registration Certificate issued by the Ministry of

Economic Development

Registered Institution - *Example: Ministry of Economic Development* Registered institution will be the Ministry of Economic Development in the case of Resorts, Hotels, Guesthouses & Safari Vessels

GST Tin Number - *Example: 10XXXXXGST00X*

GST Tin Number must be as in the GST Registration Certificate issued by Maldives Inland

Revenue Authority (MIRA)

Property Details	Property Name			
Please enter the details of the property as in your operating	Demo Resort			
license.	Registry Number		Operating License Number	Issued Date
	TH-0123456		8X-QARS-TH-1234-56	🛱 01-11-2023 ×
	Expiry Date		Issued Institution	
	1 01-11-2027	×	Ministry of Tourism	0
	Number of Rooms		Number of Beds	
	50		100	
Pusiness Information	Business Name			
Details of business as in company	Demo Investments			
registration and GST registration.	Business Type		Registration Number	Registered Date
	Company	0	C-0123/2023	🗄 01-11-2023 ×
	De mintere el les titudios			
	Ministry of Economic Deve	elopment		0 1012345GST001

Step 5 - Join chain

Note: This step can be skipped if you are not joining a chain - simply click the **Skip** button.

gister	S.					
Member Type		operty etails	3 Chain Der	tails 4 Contacts	5 Destina Guide	ation 6 Documents
Chain Details Please enter the deta property as in your of license.	ails of the perating	Enter chair	n code	Fetch		
						Go Back Sk

To request joining a chain, enter the chain code and click **Fetch**. The chain details will be displayed.

Click **Next** to proceed.

Member Type	roperty etails 3 Chain Details 4 Contacts 5 Des Gui	de 6 Document
Chain Details Please enter the details of the property as in your operating	287132877 Fetch	
license.	Demo Resorts & Hotels Code: 287132877 · Ref: CRR/2024/57	Remove

Member Type P	roperty etails Chair	a Details 4 Contacts	5 Destination Guide 6 Document			
Postal Address	Building Name/Floor	Stree	t Name			
Postal address of member.	4th Floor Building	Stra	aight Road			
	Atoll	Island	District			
	Kaafu	\$ Male'	Select district \$			
Person Of Authority	Full Name		Designation			
Person of authority details.	Ahmed Mohamed	CEO				
	Mobile	Email	Phone			
	7777777	ceo@resort.com	3323323			
Correspondent Information	Full Name		Designation			
Contact person details.	John Doe	John Doe				
	Mobile	Email	Phone			
	9999999	sales@resort.com	3323323			

Postal Address Example: Royal Beach, Boduthakurufaanu Magu Current address of the Resort/Hotel/Guesthouse/Safari Vessel

Person of Authority

Person of Authority must be Owner, CEO, Managing Director or anyone who is in charge of the

company. The details should include their Full Name, Designation, Contact Number, and their email address.

Correspondent Information

The details should include their Full Name, Designation, Contact Number, and their email address (Must be the same email used to create the member account). All updates regarding Membership and all the circulars will be sent to this email

Click **Next**, once all the information has been filled out.

Step 7 - Destination Guide

This information is to be included in our official Destination Guide, Product Directory and in other official publications. Please ensure that the details entered are correct.

Click **Next**, once all the information has been filled out.

>	Member Type		Property Details	Chain Details	Contacts	5 Destinati Guide	on 6 Documents	
Conta	act Inform	ation	Atoll		Isla	nd		
To be ii Produc	o be included in our Destination Guide, Product Directory and other		uide, Kaat	u	\$ N	ale'	\$	
publica	ations.		Email		Pho	Phone		
			dem	o@resort.com	3	323232		
			Websi	te				
			www	.resort.com				

Step 8 - Documents

Select the required documents as shown in the image below. Required documents include Business Registration, Operating License and GST Certificate.

515161	
Member Type	Property Details Chain Details Contacts Obscination 6 Documents
Documents Required documents.	Business Registration
	Upload a file PNG, JPG, PDF up to 2MB
	Operating License
	Upload a file PNG, JPG, PDF up to 2MB
	GST Registration
	Upload a file PNG, JPC, PDF up to 2MB
	Other (Optional)
	Upload a file PNG, JPG, PDF up to 2MB
	Go Back Subm

Click **Submit** once all three documents have been attached successfully.

Once the application has been submitted, a window like the one shown below can be seen. The progress of the application can be seen from the timeline on the right side.

the sunny	aives side of ife					НОМЕ	EVENTS	CONTACT US
SHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
1111	-	Please r	ote: Membership is requi	red to participate in E	events. Get Mer	mbership now →		
IRR/2	2024/3	62						
Submitted	Verified	Pa	ment Ordered	Paid	Approved	Time	line : change history	
Submitteu	Vermed	Fay		Faiu	Арргочец		Drafted	
Chain Chain informa	ation for the prope	erty.				9	Submitted The request is in pe	2024-11-13 14:20:45 ending verification
Name Demo Resorts	s & Hotels		Reference No CRR/2024/57					
Demo Reso Resort	ort & Spa							
ostal Addres Building 03 / S	ss Street 10 / Villima	le' / Kaafu Atoll						
ndividuals								
PERS Ahm	SON OF AUTHORITY ned Mohamed CEO ceo@resort.com 9999999, 332323	32	CONTACT John Doc Sales V 7777	PERSON Manager @resort.com 7777, 3323232				
Documents								
BUS	INESS REGISTRA	ATION.pdf	operating Operating	g license.pdf g License				

If for any reason your application is *declined*, follow the following steps:

Contra Maldives				НОМЕ	EVENTS	CONTACT US	4	JD
DASHBOARD PROPERTY APPLI	CATIONS EVENT REQUESTS	DOCUMENTS	PAYMENTS PF	ROFILE				
	Please note: Membership is requir	red to participate in Ev	ents. Get Membe	rship now →				
MRR/2024/364								
Submitted Verified	Payment Ordered	Paid	Approved	Timelin Status ch	ie nange history			
 Your request has been marked in 	complete. You may submit a new appli	cation.		🕑 Dr	afted			
				Su St	ıbmitted e request is in pen	2024-11-14 ding verification	09:50:45	5
	The reasons for you	ır membershij	o getting					
Chain Chain information for the property	declined is stated h	ere 🕳		In	complete	2024-11-14	09:53:02	2
chain information for the property.				Ту	po in the email	provided in the Des	tination)
Name	Deference No.			Gi	uide section.			/
Demo Resorts & Hotels	CRR/2024/57							

Follow the same steps as stated in **Step 2** and update the application according to the reason specified in the timeline and resubmit the application.

An email will be sent once the application has been *verified*.

Step 10 - Payment

Once the application has been verified from our end, a Payment Order will be generated specifying the amount to be paid.

Male Jhe sunny	ives					номе	EVENTS C	ONTACT US	ф ,	
DASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE				
Freddil		Please n	ote: Membership is requir	red to participate in E	events. Get Mer	mbership now →			7	
MRR/2	024/3	62								
Submitted	Verified	Pay	ment Ordered	Paid	Approved	Timeli Status c	ne change history			
Payme	nt order PTR/2024	l/480 in pending payr	nent status		Payment		Drafted			
0	Payment Order	,>			h		Submitted The request is in pending	2024-11-13 verification	14:20:45	
	-	V				V	/erified	2024-11-1	3 14:27:21	
Chain Chain informa	tion for the prope	rty.				GP	Pending Payment	2024-11-13	15:04:48	
Name Demo Resorts	& Hotels		Reference No CRR/2024/57							

Payment Order

Click this button to view the Payment Order.



Click this button to make the payment.

Step 11 - Payment

- Fill the details in the Make payment window.
- Choose the payment method from the drop-down.
- Check the amount on the payment order, choose the date of transaction.

- Fill the reference number of the transaction.
- Account Name of the payer, and account number of the payer
- Choose the bank.
- Attach the payment slip and click **Save**.

	Make Payment
ayment Method	
Transfer	×]
mount	Transaction Date
2916.00	📋 13-11-2024 🛛 🗙
eference No	Account Name
REF10202030	Demo Resort
ccount Number	Bank
7701939935393	BML ~
ayment Slip	
	E.
	Upload a file
	PAYMENT SLIP.pdf
A This is NOT a confirmation!	
We will be sending you a con	firmation receipt upon checking the fund realisation
which will confirm your Mem	Ibership / Participation / Table Booking.

Step 12 - Payment Verification

- Your payment is done, and pending approval from MMPRC.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- All related documents attached can be seen under the status bar.

					Timeline
Submitted	Verified	Payment Ordered	Paid	Approved	Status change history
Payment of	rder PTR/2024/484 in	pending payment status		Payment	Drafted
0 Payr	ment Order				Submitted 2024-11-14 10:23:02 The request is in pending verification
					Verified 2024-11-14 10:23:38

Step 13 - Payment Approved

- Once the payment has been verified by MMPRC the application will be updated to Approved.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.

• You can view and download the membership certificate.

Maldives The sumviside of life		номе	E EVENTS	CONTACT US
DASHBOARD PROPERTY APPLICATIONS EVENT REQUESTS DOCUMENTS	PAYMENTS	PROFILE		
Submitted Verified Payment Ordered Paid	Approved	Time	e line s change history	
 Payment order PTR/2024/480 in paid status Payment Method: Transfer (REF10202030) Payment Info Payment Order Paid Slip Paid Invoice 		0	Drafted Submitted The request is in pend	2024-11-13 14:20:45 ding verification 2024-11-13 14:27:21
Chain Chain information for the property.			Pending Payment	2024-11-13 15:04:48
Name Reference No Demo Resorts & Hotels CRR/2024/57			Paid	2024-11-13 15:17:28
Demo Resort & Spa Resort				
Active Membership				
Membership No: MMPRC/2025/RST/9 V Expires 31-12-2025 · Membership active since 13-11-2024 V	ïew Download			

Congratulations! You are now a Member of MMPRC.

Demo F Resort	Resort & Spa	
Active Me	embership	
\odot	Membership No: MMPRC/2025/RST/9 Expires 31-12-2025 · Membership active since 13-11-2024	View Download

Click View to see your membership certificate, and Download to download it as a PDF file.



Membership User Guide 2025

Follow these steps to become a member of MMPRC.

Member Types: Travel Agency & Dive Centers



Become a Member

Member Types: Travel Agency & Dive Centers

Step 1 - Create an account

To log in to the Membership Portal enter your Name, Company Email Address, Password and Password Confirmation.

https://members.visitmaldives.com/register

Maldives
Name
John Doe
Email
sales@company.com
Password
Confirm Password
Already registered? REGISTER 1

Please ensure that you are not using a personal email to register for Membership. We recommend using (info@company.com or sales@company.com) or any similar emails.

Click on **Register**, and you will be directed to the user Dashboard.

Step 2 - User Dashboard

Click on **Become A Member**, button as shown in the image below.

Ste Ma	ny side of life					HOME	EVENTS CONTACT US
DASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE	
1	3.000	Please	note: Membership is requi	ired to participate in	Events. Get M	lembership now \rightarrow	1
Dashl	board						
Participa You have	ted Events	n any events yet.				JD	Welcome back, John Doe
Upcomin	g Events						\sim
	ILTM, Canne Ankara (TUR) 02 DEC - 05 DEC Participatio	es 2024					

Step 3 - Select Member Type

From the drop-down list select the member type (Travel Agency / Dive Center) and press **Next**.

Register		
1 Member Type 2 Prop Deta	erty ils 3 Chain Details 4 Contacts	5 Destination 6 Documents
Member Type	Member Type	
Select member type.	Travel Agency	
	Others-Local	
	Travel Agency 🗸	
	Safari Vessel	
	Resort	
	Hotel	
	Dive Center	Go Back Next
	Guest House	1

Step 4 - Enter Property Details & Business Information Details.

Property Details

These details can be found in the operating license issued by the Ministry of Tourism.

Property Name - Example: AMI Travel Agency Property Name must be as in the Operating License issued by the Ministry of Tourism.

Registry Number - *Example: TRA-XX* Registry Number must be as in the Operating License issued by the Ministry of Tourism.

Operating License Number - *Example: 8X-QARS-TH-XXXX-XX* Operating License Number must be as in the Operating License issued by the Ministry of Tourism.

Issued Date - <mark>Example: 29-10-2018</mark> Issued Date must be as in the Operating License issued by the Ministry of Tourism.

Expiry Date - Example: 29-10-2030 Expiry Date must be as in the Operating License issued by the Ministry of Tourism.

Issued Institution - Example: Ministry of Tourism Issued institution will be the Ministry of Tourism in the case of Travel Agency / Dive Center

Business Information

These details can be found in the Business Registration Certificate issued by the Ministry of Economic Development.

Business Name - Example: AMI Private Limited

Business name is usually not the same as Property Name, please ensure that the business name entered is the same as in the Business Registration Certificate.

Business Type - Company / Sole Proprietor

From the drop-down list select the business type. This could either be Company or Sole

Proprietorship. Sole proprietors are required to submit their ID cards.

Registration Number - Example: C-0XXX/2021

Registration Number must be as in the Business Registration Certificate issued by the

Ministry of Economic Development

Registered Date - Example: 30 - Aug - 2019 Registered Date must be as in the Business Registration Certificate issued by the Ministry of Economic Development Registered Institution - Example: Ministry of Economic Development Registered institution

Registered institution - Example. Ministry of Economic Development Registered institution

will be the Ministry of Economic Development in the case of Travel Agency / Dive Centers

GST Tin Number - *Example: 10XXXXXGST00X* GST Tin Number must be as in the GST Registration Certificate issued by Maldives Inland

Revenue Authority (MIRA)

	Property Name		
Please enter the details of the	Property name		
property as in your operating icense.	Desister Number	On antion Lineare Number	lawed Data
	Registry number	License number	dd-mm-vvvv
	Expiry Date	Select institution	0
	L dd min yyyy		· · ·
Business Information	Business Name		
egistration and GST registration.	Business name		
	Business Type	Registration Number	Registered Date
	Company	Registration number	🛱 dd-mm-yyyy
	Registered Institution		GST Tin No
	Select institution	0	GST tin number

Step 5 - Join chain

Note: This step can be skipped if you are not joining a chain - simply click the **Skip** button.

gister	R.					
Member Type		roperty vetails	3 Chain Det	ails 4 Contacts	5 Destination Guide	6 Documents
Chain Details Please enter the deta property as in your op license.	ils of the berating	Enter cha	ain code	Fetch		
						Go Back Ski

To request joining a chain, enter the chain code and click **Fetch**. The chain details will be displayed.

Click **Next** to proceed.

Contacts	5	Destination Guide	6 Documents
Fetch			
			Remove
	Fetch	Fetch	Fetch

Step 6 - Enter Contact Details

gister			
Member Type Pro	operty tails Chain Details	4 Contacts 5	Destination Guide 6 Documents
Postal Address Postal address of member.	Building Name/Floor	Street Name	
	Atoll Kaafu O	Island Villimale'	
Person Of Authority Person of authority details.	Full Name		Designation Designation
	Mobile Mobile	Email Email	Phone Phone
Correspondent Information Contact person details.	Full Name		Designation
	Mobile	Email	Phone
	Mobile	Email	Phone
			Go Back Nex

Postal Address Example: Royal Beach, Boduthakurufaanu Magu Current address of the Travel Agency/Dive Center. (eg. Male' Office)

Person of Authority

Person of Authority must be Owner, CEO, Managing Director or anyone who is in charge of the company. The details should include their Full Name, Designation, Contact Number, and their email address.

Correspondent Information

The details should include their Full Name, Designation, Contact Number, and

their email address (Must be the same email used to create the member account). All updates

regarding Membership and all the circulars will be sent to this email

Click **Next**, once all the information has been filled out.

Step 7 - Destination Guide

This information is to be included in our official Destination Guide, Product Directory and in other official publications. Please ensure that the details entered are correct.

Click *Next*, once all the information has been filled out.

gister		
Member Type Pro	ails Chain Details Conta	acts 5 Destination 6 Documents
Contact Information To be included in our Destination Guide,	Atoll Kaafu 0	Island
Product Directory and other publications.	Email	Phone Phone
	Website Website	
		Go Back Next

Step 8 - Documents

Select the required documents as shown in the image below. Required documents include Business Registration, Operating License and GST Certificate.

Member Type	Property Details Chain Details Contacts Destination Guide G Documents
Documents Required documents.	Business Registration
	Upload a file PNG, JPG, PDF up to 2MB
	Operating License
	Upload a file PNG, JPG, PDF up to 2MB
	GST Registration
	C+
	Upload a file
	PNG, JPG, PDF up to 2MB
	Other (Optional)
	Upload a file PNG, JPG, PDF up to 2MB

Click **Submit** once all three documents have been attached successfully.

Step 9 - Verification

Once the application has been submitted, a window like the one shown below can be seen. The progress of the application can be seen from the timeline on the right side.

Male Jhe surrys	ide of He					HOME	EVENTS	CONTACT US	\$ (
ASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE			
	-	Please n	ote: Membership is requi	red to participate in I	Events. Get Mer	nbership now →			7
/IRR/2	024/3	62					- AR		
Submitted	Verified	Pav	ment Ordered	Paid	Approved	Timeli Status c	ne hange history		
				1 010	, pprotod	● ●	rafted		
Chain Chain informa	tion for the prope	rty.				G s	ubmitted he request is in pe	2024-11-13 nding verification	14:20:45
Name Demo Resorts	& Hotels		Reference No CRR/2024/57						
Demo Reso Resort	ort & Spa								
Postal Addres Building 03 / S	s Street 10 / Villima	le' / Kaafu Atoll							
Individuals									
PERS Ahm	ON OF AUTHORITY ed Mohamed EO eo@resort.com 1999999, 332323	12	CONTACT John Doe Saless ₹ saless ₹ 7777	PERSON Manager @resort.com 777, 3323232					
Documents									
BUSI Com View	NESS REGISTRA pany Registration Download	TION.pdf	operating Operating View De	g license.pdf g License pwnload					

Updates of Application progress will be emailed to the registered email.

If for any reason your application is *declined*, follow the following steps:

Maldives The sunny side of Fre				НОМЕ	EVENTS	CONTACT US	a 🕕
DASHBOARD PROPERTY APPLIC	CATIONS EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE			
	Please note: Membership is requir	ed to participate in Ev	vents. Get Mem	bership now →			
MRR/2024/364							
				Timeli Status c	ne hange history		
Your request has been marked inc	Payment Ordered	Paid	Approved		rafted		
				S T	ubmitted ne request is in pen	2024-11-14 09:5 ding verification	i0:45
Chain Chain information for the property.	The reasons for you declined is stated h	r membershi ere	p getting		complete	2024-11-14 09:5	63:02
Name	Reference No			G	ypo in the email j uide section.	provided in the Destinat	tion

Follow the same steps as stated in **Step 2** and update the application according to the reason specified in the timeline and resubmit the application.

An email will be sent once the application has been *verified*.

Step 10 - Payment

Once the application has been verified from our end, a Payment Order will be generated specifying the amount to be paid.

Ô	Male	de of life					HOME	EVENTS C	ONTACT US	4 , 10	
DASH	BOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		25		
			Please n	ote: Membership is requi	red to participate in E	Events. Get Mer	mbership now \rightarrow				
M	RR/2	024/3	62								
Su	bmitted	Verified	Pay	ment Ordered	Paid	Approved	Timeli Status c	1e hange history			
								rafted			
	PaymerP	ayment Order	/480 in pending payr	nent status		Payment	S S	ubmitted ne request is in pending	2024-11-1 verification	3 14:20:45	
		V	0					erified	2024-11-1	13 14:27:21	
Ch Ch	nain ain informa	ion for the prope	ty.					ending Payment	2024-11-1	3 15:04:48	
Na De	me mo Resorts	& Hotels		Reference No CRR/2024/57							

Payment Order

Click this button to view the Payment Order.

Payment

Click this button to make the payment.

Step 11 - Payment

- Fill the details in the Make payment window.
- Choose the payment method from the drop-down.
- Check the amount on the payment order, choose the date of transaction.
- Fill the reference number of the transaction.
- Account Name of the payer, and account number of the payer
- Choose the bank.
- Attach the payment slip and click **Save**.

	Make Payment	
Transfer		~
Amount	Transaction Date	
2916.00	🛗 13-11-2024	×
Reference No	Account Name	
REF10202030	Demo Resort	
Account Number	Bank	
7701939935393	BML	~
Payment Slip		
	(
	PAYMENT SLIP.pdf	
A This is NOT a confirmation!		
We will be sending you a co	nfirmation receipt upon checking the fu	ind realisation
which will confirm your Men	nbership / Participation / Table Booking	

Step 12 - Payment Verification

- Your payment is done, and pending approval from MMPRC.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- All related documents attached can be seen under the status bar.

					T	imeline tatus change history	
Submitted	Verified	Payment Ordered	Paid	Approved			
Payment of the second secon	order PTR/2024/484 in	pending payment status		Payment		Drafted	
0 Pay	vment Order					Submitted The request is in pendi	2024-11-14 10:23:02 ng verification
						Verified	2024-11-14 10:23:38

Step 13 - Payment Approved

- Once the payment has been verified by MMPRC the application will be updated to Approved.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- You can view and download the membership certificate.

Maldives 					НОМЕ	E EVENTS	CONTACT US	∍
NSHBOARD PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE			
Submitted Verified	Pau	ment Ordered	Paid	Approved	Time	e line s change history	Sec. 19	
Payment order PTR/2024 Payment Method: Transfe Payment Info	/480 in paid status er (REF10202030) ① Payment Order	Paid Slip 0) Paid Invoice		 	Drafted Submitted The request is in pend	2024-11-13 14:20:4 ing verification	15
Chain Chain information for the proper	rty.				 • •	Verified Pending Payment	2024-11-13 14:27: 2024-11-13 15:04:4	21
Name Demo Resorts & Hotels		Reference No CRR/2024/57			9	Paid	2024-11-13 15:17:2	28
Demo Resort & Spa Resort								
Active Membership								
Membership No: MMR Expires 31-12-2025	PRC/2025/RST/9 Membership active s	ince 13-11-2024	V	iew Download				

Congratulations! You are now a Member of MMPRC.

Demo I Resort	Resort & Spa	
Active M	embership	
\odot	Membership No: MMPRC/2025/RST/9 Expires 31-12-2025 · Membership active since 13-11-2024	View, Download

Click View to see your membership certificate, and Download to download it as a PDF file.



Membership User Guide 2025

Follow these steps to become a member of MMPRC.

Member Type: Transport Providers





Step 1 - Login to the Portal

To log in to the Membership Portal enter your Name, Company Email Address, Password and Password Confirmation.

https://members.visitmaldives.com/register

لر	Maldiv 	es filfe
Name		
John Doe		
Email		
sales@comp	any.com	
Password		
•••••		
Confirm Passwo	rd	
	Already registered?	REGISTER
		h

Please ensure that you are not using a personal email to register for Membership. We recommend using (info@company.com or sales@company.com) or any similar emails.

Click on **Register**, and you will be directed to the user Dashboard.

Step 2 - User Dashboard

Click on the **Become A Member** button as shown in the image below.

					HOME	EVENTS CONTACT US 🤤 💷
DASHBOARD PROPER	TY APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE	
ral (a)	Please	note: Membership is requi	red to participate in	Events. Get M	embership now →	
Dashboard						
Participated Events	ed in any events yet.				D	Welcome back, John Doe
						BECOME A MEMBER
Upcoming Events						43
Ankara (TU 02 DEC-00	annes 2024 IR) 5 DEC					

Step 3 - Select Member Type

From the drop-down list select the member type (Transport Provider) and press **Next**.

gister		
1 Member Type 2	Property Details 3 Chain Details 4 Contacts 5 Destination Guide 6 Docume	ents
Member Type	Member Type	
Select member type.	Transport Provider	
	Travel Agency	
	Safari Vessel	
	Resort	
	Hotel	
	Dive Center	
	Guest House Go Back	Nex
	Transport Provider	

Step 4 - Enter Property Details & Business Information Details.

Property Details

These details can be found in the operating certificate issued by the Ministry of Transport and Civil Aviation

Property Name - *Example: AMI Airlines* Property Name must be as in the Operating Certificate issued by the Ministry of Transport and Civil Aviation

Operating License Number - Example: No:12 Operating License Number must be as in the Operating Certificate issued by the Ministry of Transport and Civil Aviation

Issued Date - *Example*: 29-10-2018 Issued Date must be as in the Operating Certificate issued by the Ministry of Transport and Civil Aviation

Issued Institution - *Example: Ministry of Transport and Civil Aviation* Issued institution will be the Ministry of Transport and Civil Aviation in the case of Airlines and other transport providers

Business Information

These details can be found in the Business Registration Certificate issued by the Ministry of Economic Development

Business Name - Example: AMI Private Limited Business name is usually not the same as Property Name, please ensure that the business name entered is the same as in the Business Registration Certificate.

Business Type - Company / Sole Proprietor

From the drop-down list select the business type. This could either be Company or Sole Proprietorship. Sole proprietors are required to submit their id cards. Registration Number - C-0XXX/2021 Registration Number must be as in the Business Registration Certificate issued by the

Ministry of Economic Development

Registered Date - *Example: 30 - Aug - 2019*

Registered Date must be as in the Business Registration Certificate issued by the Ministry

of Economic Development

Registered Institution - Example: Ministry of Economic Development

Registered institution will be the Ministry of Economic Development in the case of Transport Providers

GST Tin Number - *Example: 10XXXXXGST00X*

GST Tin Number must be as in the GST Registration Certificate issued by Maldives Inland

Revenue Authority

Property Details	Property Name		
Please enter the details of the	Property name		
license.	Operating License Number	Issued Date	
	License number	dd-mm-yyyy	
	Issued Institution		
	Select institution	\$	
Business Information	Business Name		
Details of business as in company registration and GST registration.	Business name		
	Business Type	Registration Number	Registered Date
	Company	Registration number	🛱 dd-mm-yyyy
	Registered Institution		GST Tin No
	Select institution	¢	GST tin number
	Select institution	\$	GST tin number

Click **Next** Once you are done entering the Property details & Business information details.

Step 5 - Join chain

Note: This step can be skipped if you are not joining a chain - simply click the **Skip** button.

gister	£.					
Member Type		operty etails	3 Chain Det	ails 4 Contacts	5 Destinatio Guide	n 6 Documents
Chain Details Please enter the deta property as in your op license.	ils of the erating	Enter chai	n code	Fetch		
						Go Back S

To request joining a chain, enter the chain code and click *Fetch*.

The chain details will be displayed.

Click **Next** to proceed.

Member Type	Property Details 3 Chain Details 4 Contacts 5	Destination Guide 6 Document
Chain Details Please enter the details of the property as in your operating	287132877 Fetch	
license.	Demo Resorts & Hotels Code: 287132877 · Ref: CRR/2024/57	Remove

Step 6 - Enter Contact Details

Member Type	roperty etails Cr	nain Details	4 Contacts	5	Destination Guide 6 Document
Postal Address	Building Name/Floor		St	reet Name	
Postal address of member.					
	Atoll		Island		
	Kaafu	\$	Villimale'	\$	
Person Of Authority	Full Name				Designation
Person of authority details.	Full Name		Designation		
	Mobile		Email		Phone
	Mobile		Email		Phone
Correspondent Information	Full Name				Designation
Contact person details.	Full Name				Designation
	Mobile		Email		Phone
	Mobile		Email		Phone

Postal Address Example: Royal Beach, Boduthakurufaanu Magu Current address (Eg. Male' Office Address) of the Transfer Company (Transport Provider)

Person of Authority

Person of Authority must be Owner, CEO, Managing Director or anyone who is in charge of the company. The details should include their Full Name, Designation, Contact Number, and their email address.

Correspondent Information

The details should include their Full Name, Designation, Contact Number, and

their email address (Must be the same email used to create the member account). All updates

regarding Membership and all the circulars will be sent to this email

Click **Next**, once all the information has been filled out.

Step 7 - Destination Guide

This information is to be included in our official Destination Guide, Product Directory and in other official publications. Please ensure that the details entered are correct.

Click **Next**, once all the information has been filled out.

Mem Type	ber	Property Details	Chain Details	Contacts	5 Destination Guide	6 Documents
Contact Ir	formation	Atoll			Island	
To be include Product Dire	ed in our Destination ctory and other	n Guide, Kaat	u	\$	Male'	\$
publications		Email			Phone	
		dem	o@resort.com		3323232	
		Websi	e			
		wwv	.resort.com			

Step 8 - Documents

Select the required documents as shown in the image below. Required documents include

Business Registration, Operating License and GST Certificate.

Member Type	Property Details Chain Details Contacts Destination Guide 6 Documents
Documents Required documents.	Business Registration
	Upload a file PNG, JPG, VDF to 2MB
	Operating License
	Upload a file PNQ, JPQ, PDF up to 2MB
	GST Registration
	Upload a file PNG, JPG, PDF up to 2MB
	Other (Optional)
	Upload a file PNG, JPC, PDF up to 2MB

Click **Submit** once all three documents have been attached successfully.

Step 9 - Verification

Once the application has been submitted, a window like the one shown below can be seen. The progress of the application can be seen from the timeline on the right side.

CE Male	Lives					HOME	EVENTS	CONTACT US 🗘 🔎
DASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
	-	Please no	ote: Membership is requi	red to participate in E	Events. Get Men	mbership now →		
MRR/2	2024/3	62					-419	
Submitted	Verified	Рау	ment Ordered	Paid	Approved	Timeli Status c	ne hange history	
							rafted	
Chain Chain informa	tion for the prope	rty.				G s	ubmitted he request is in pe	2024-11-13 14:20:45 Inding verification
Name Demo Resorts	& Hotels		Reference No CRR/2024/57					
Demo Reso Resort	ort & Spa							
Postal Addres Building 03 / S	s Street 10 / Villimal	e' / Kaafu Atoll						
Individuals								
PERS Ahm	CON OF AUTHORITY ed Mohamed CEO :eo@resort.com 9999999, 332323	2	CONTACT John Doe Sales 7777	PERSON Manager @resort.com 777, 3323232				
Documents								
BUS Com View	INESS REGISTRA pany Registration / Download	TION.pdf	operating Operating View D	g license.pdf g License ownload				

Updates of Application progress will be emailed to the registered email.

If for any reason your application is *declined*, follow the following steps:

Maldin	VeS of He					НОМЕ	E EVENTS	CONTACT US
HBOARD	PROPERTY A	PPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
		Please n	ote: Membership is requi	ired to participate in E	ivents. Get Me	embership now -		
RR/20	024/36	4						
						Time	eline s change history	
ubmitted	Verified	Pay	ment Ordered	Paid	Approved		Drafted	
Your requ	uest has been marke	ed incomplete. Yo	u may submit a new appl	ication.			fan en s	
		The	e reasons for vo	ur membersh	p aettina		Submitted The request is in pen	2024-11-14 09:50:45 ding verification
hain hain informatio	n for the property.	dec	lined is stated h	nere 🖕	9	-	Incomplete Typo in the email	2024-11-14 09:53:02 provided in the Destination
lame			Reference No				Guide section.	
	2 12 12 1 2 1 2 1 3 1 2 1 3 1 2 1 3 1 3		000000000					

Follow the same steps as stated in **Step 2** and update the application according to the reason specified in the timeline and resubmit the application.

An email will be sent once the application has been *verified*.

Step 10 - Payment

Once the application has been verified from our end, a Payment Order will be generated specifying the amount to be paid.

CAL MA	aldives					HOME	EVENTS C	CONTACT US	\$ JD
DASHBOAR	D PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		25	
	-	Please n	ote: Membership is requi	red to participate in I	Events. Get Mer	mbership now \rightarrow			7
MRR	/2024/3	62							
Submitte	d Verified	I Pay	ment Ordered	Paid	Approved	Timeli Status c	ne hange history		
					_	⊘ □	rafted		
() Pa	yment order PTR/202	4/480 in pending payr	nent status		Payment	S S	ubmitted he request is in pending	2024-11-13 verification	14:20:45
		\sim				 v 	erified	2024-11-13	14:27:21
Chain Chain inf	ormation for the prope	erty.				G P	ending Payment	2024-11-13	15:04:48
Name Demo Re	sorts & Hotels		Reference No CRR/2024/57						

Payment Order

Click this button to view the Payment Order.

Payment

Click this button to make the payment.

Step 11 - Payment

- Fill the details in the Make payment window.
- Choose the payment method from the drop-down.
- Check the amount on the payment order, choose the date of transaction.
- Fill the reference number of the transaction.
- Account Name of the payer, and account number of the payer
- Choose the bank.
- Attach the payment slip and click **Save**.

Payment Method Transfer	~			
Transfer	~			
Amount				
	Transaction Date			
2916.00	🛱 13-11-2024 🛛 🗙			
Reference No	Account Name			
REF10202030	Demo Resort			
Account Number	Bank			
7701939935393	BML ~			
Payment Slip				
	C ⁺			
PAYM	ENT SLIP.pdf			
A This is NOT a confirmation!				
We will be sending you a confirmation	n receipt upon checking the fund realisation			
which will confirm your Membership /	/ Participation / Table Booking.			

Step 12 - Payment Verification

- Your payment is done, and pending approval from MMPRC.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- All related documents attached can be seen under the status bar.

					Timeline
Submitted	Verified	Payment Ordered	Paid	Approved	Status change history
Payment o	rder PTR/2024/484 in	pending payment status		Payment	Drafted
0 Payr	nent Order				Submitted 2024-11-14 10:23:02 The request is in pending verification
					Verified 2024-11-14 10:23:38

Step 13 - Payment Approved

- Once the payment has been verified by MMPRC the application will be updated to Approved.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- You can view and download the membership certificate.

Maldives Jhe sunny side of life		HOME EVENTS CONTACT US 🗘 🔟
DASHBOARD PROPERTY APPLICATIONS EVENT REQUESTS DOCUMENTS	PAYMENTS	PROFILE
		Timeline Status change history
Submitted Verified Payment Ordered Paid Payment order PTR/2024/480 in paid status Payment Method: Transfer (REF10202030)	Approved	Drafted
Payment Info Payment Order Paid Slip Paid Invoice		Submitted 2024-11-13 14:20:45 The request is in pending verification
Chain Chain information for the property.		Pending Payment 2024-11-13 15:04:48
Name Reference No Demo Resorts & Hotels CRR/2024/57		Paid 2024-11-13 15:17:28
Demo Resort & Spa Resort		Approved 2024-11-13 15:17:44
Active Membership		
Membership No: MMPRC/2025/RST/9 V Expires 31-12-2025 · Membership active since 13-11-2024 V	/iew Download	

Congratulations! You are now a Member of MMPRC.

Demo F Resort	Resort & Spa	
Active M	embership	
\odot	Membership No: MMPRC/2025/RST/9 Expires 31-12-2025 · Membership active since 13-11-2024	View Download

Click View to see your membership certificate, and Download to download it as a PDF file.



Membership User Guide 2025

Follow these steps to become a member of MMPRC.

Member Types: Government Entities, City Councils, Atoll Councils & Island Councils



Become a Member

Member Types: Government Entities, City Council, Atoll Council & Island Council

Step 1 - Login to the Portal

To log in to the Membership Portal enter your Name, Company Email Address, Password and Password Confirmation.

https://members.visitmaldives.com/register

Name		
John Doe		
Email		
sales@comp	pany.com	
Password		
•••••		
Confirm Passwo	rd	

Please ensure that you are not using a personal email to register for Membership. We recommend using (info@company.com or sales@company.com) or any similar emails.

Click on **Register**, and you will be directed to the user Dashboard.

Step 2 - User Dashboard

Click on the **Become A Member**, button as shown in the image below.



Step 3 - Select Member Type

From the drop-down list select the member type (Government Entity, City Council, Atoll Council or Island Council) and press **Next**.

1 Member Type	2 Property Details 3 Chain Details 4 Contacts 5 Destination Guide 6 Documents
Member Type Select member type.	Member Type City Council
	Transport Provider
	Picnic Island City Council

Step 4 - Enter Property Details

Enter the Government Entity/Council Details

Property Details

Property Name must be the name of the Council Example: Secretariat of the AA. Thoddoo Council

egister		
Member Type 2	Property Details 3 Chain Details 4 Contacts 5 Destination Guide 6 Documents	
Property Details Please enter the details of the property as in your operating license.	Property Name Property name	
	Go Back Ne	xtvi

Click **Next** Once you are done entering the Council Name.

Step 5 - Join chain

Note: This step can be skipped if you are not joining a chain - simply click the **Skip** button.

gister			
Member Type Prop	ails 3 Chain Details	4 Contacts	5 Destination Guide 6 Documents
Chain Details Please enter the details of the property as in your operating license.	Enter chain code	Fetch	Ŵ
			Go Back S

To request joining a chain, enter the chain code and click *Fetch*.

The chain details will be displayed.

Click **Next** to proceed.

Member Type	Property Details 3 Chain Details 4 Contacts	5 Destination Guide 6 Document
Chain Details Please enter the details of the property as in your operating	287132877 Fetch	
license.	Demo Resorts & Hotels Code: 287132877 · Ref: CRR/2024/57	Remove

Step 6 - Enter Contact Details

Member Type P	roperty etails Cf	nain Details 4 Contacts	5 Destination Guide 6 Documents
Postal Address	Building Name/Floor		Street Name
Postal address of member.			
	Atoll	Island Villimale'	•
	littere		, , , , , , , , , , , , , , , , , , ,
Person Of Authority	Full Name		Designation
Person of authority details.	Full Name		Designation
	Mobile	Email	Phone
	Mobile	Email	Phone
Correspondent Information	Full Name		Designation
Contact person details.	Full Name		Designation
	Mobile	Email	Phone
	Mobile	Email	Phone

Postal Address *Current address of the Council*

Person of Authority

Person of Authority must be the President/Head of the Council. The details should include their Full Name, Designation, Contact Number, and their official email address.

Correspondent Information

The details should include their Full Name, Designation, Contact Number, and their email

address (Must be the same as email used to create account).

All updates regarding Membership and all the circulars will be sent to this email

Click **Next**, once all the information has been filled out.

Step 7 - Destination Guide

This information is to be included in our official Destination Guide, Product Directory and in other official publications. Please ensure that the details entered are correct.

Click **Next**, once all the information has been filled out.

gister		
Member Type Pro	perty ails Chain Details Contact	ts 5 Destination 6 Documents
Contact Information To be included in our Destination Guide,	Atoll	Island
Product Directory and other publications.	Email	Phone
	Email	Phone
	Website	
		Go Back N

Step 8 - Documents

Select the required documents as shown in the image below.

Required documents is a Cover Letter by the Council to the Managing Director of Maldives Marketing & Public Relations Corporation.

Member Type	Property Details Chain Details Contacts Destination Guide 6 Document
Documents Required documents.	Cover Letter
	Upload a file PNG, JPG, PDF up to 2MB
	Other (Optional)
	Upload a file PNG, JPG, PDF up to 2MB

Click **Submit** once all the document has been attached successfully.

Step 9 - Verification

Once the application has been submitted, a window like the one shown below can be seen. The progress of the application can be seen from the timeline on the right side.

the sunny	ives					НОМЕ	EVENTS	CONTACT US
ASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
111		Please n	ote: Membership is requi	red to participate in I	Events. Get Men	nbership now →		
/IRR/2	2024/3	62						
						Timeli Status o	ne change history	
Submitted	Verified	Pay	ment Ordered	Paid	Approved		Prafted	
Chain Chain informa	tion for the prope	rty.				G s	Submitted he request is in pe	2024-11-13 14:20:45 nding verification
Name Demo Resorts	& Hotels		Reference No CRR/2024/57					
Demo Reso Resort	ort & Spa							
Postal Addres	s Street 10 / Villima	e' / Kaafu Atoll						
Individuals								
PERS Ahm	CON OF AUTHORITY ed Mohamed CEO ceo@resort.com 0999999, 332323	2	CONTACT John Doe Sales T7777	PERSON Manager @resort.com 777, 3323232				
Documents								
BUS Com View	INESS REGISTRA pany Registration Download	TION.pdf	operating Operating View D	g license.pdf g License ownload				

Updates of Application progress will be emailed to the registered email

If for any reason your application is *declined*, follow the following steps:

The sunny side of ite				HOME EVENT	S CONTACT US 🗘
HBOARD PROPERTY AF	PPLICATIONS EVENT REQUES	TS DOCUMENTS	PAYMENTS	PROFILE	
	Please note: Membership is	required to participate in E	vents. Get Mem	abership now →	
RR/2024/364	4				
				Timeline Status change histo	лгу
ubmitted Verified	Payment Ordered	Paid	Approved	Drafted	
Your request has been marke	d incomplete. You may submit a new	application.		Submitted The request is	2024-11-14 09:50:45
	The reasons for	your membershi	p getting		
hain information for the property.	declined is state	ed here		Incomplete Typo in the e	2024-11-14 09:53:02 mail provided in the Destination
ame	Reference N	0		Guide section	n.

Follow the same steps from **Step 2** and update the application according to the reason specified in the timeline, and resubmit the application.

An email will be sent once the application has been *verified*.

Step 10 - Payment

Once the application has been verified from our end, a Payment Order will be generated specifying the amount to be paid.

Ļ	Male Male	IVES ide of life					НОМЕ	EVENTS C	CONTACT US	₽	
D/	ASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		33		
			Please n	ote: Membership is requi	red to participate in E	Events. Get Me	mbership now \rightarrow			7	
N	/IRR/2	024/3	62								
	Submitted	Verified	Pay	ment Ordered	Paid	Approved	Time	line change history			
			-					Drafted			
	PaymerP	at order PTR/2024	/480 in pending payn	nent status		Payment	3	Submitted The request is in pending	2024-11-13 verification	14:20:45	
		V	5					Verified	2024-11-13	3 14:27:21	
	Chain Chain informa	ion for the proper	ty.				G	Pending Payment	2024-11-13	15:04:48	
	Name Demo Resorts	& Hotels		Reference No CRR/2024/57							

Payment Order

Click this button to view the Payment Order.

Payment

Click this button to make the payment.

Step 11 - Payment

- Fill the details in the Make payment window.
- Choose the payment method from the drop-down.
- Check the amount on the payment order, choose the date of transaction.
- Fill the reference number of the transaction.
- Account Name of the payer, and account number of the payer
- Choose the bank.
- Attach the payment slip and click **Save**.

	Make Payment	
Paymant Mathad	-	
Transfer		~
Amount	Transaction Date	
2916.00	🛱 13-11-2024	×
Reference No	Account Name	
REF10202030	Demo Resort	
count Number Bank		
7701939935393	BML	~
Payment Slip		
	PAYMENT SLIP.pdf	
A This is NOT a confirmation		
We will be sending you a co	onfirmation receipt upon checking the fund r	realisation
which will confirm your Me	mbership / Participation / Table Booking.	

Step 12 - Payment Verification

- Your payment is done, and pending approval from MMPRC.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- All related documents attached can be seen under the status bar.

					Timeline
Submitted	Verified	Payment Ordered	Paid	Approved	Status change history
Payment of the second secon	order PTR/2024/484 in	pending payment status		Payment	Drafted
() Pay	ment Order				Submitted 2024-11-14 10:23:02 The request is in pending verification
					Verified 2024-11-14 10:23:38

Step 13 - Payment Approved

- Once the payment has been verified by MMPRC the application will be updated to Approved.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- You can view and download the membership certificate.

	eorne							
RR/2	024/3	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
						Time	eline s change history	
 Payment Payment Pa 	order PTR/2024 Method: Transfo yment Info	/480 in paid status er (REF10202030) () Payment Order	• O Paid Slip () Paid Invoice		 - - - - 	Drafted Submitted The request is in pendir	2024-11-13 14:20:45 ag verification
:hain hain informatio	on for the prope	ty.				0	Verified Pending Payment	2024-11-13 14:27:21 2024-11-13 15:04:48
ame emo Resorts &	& Hotels		Reference No CRR/2024/57				Paid Approved	2024-11-13 15:17:28 2024-11-13 15:17:44
emo Resor	t & Spa							
ctive Members	ship							

Congratulations! You are now a Member of MMPRC.

Demo Resort & Spa Resort Active Membership Membership No: MMPRC/2025/RST/9 Expires 31-12-2025 · Membership active since 13-11-2024

Click View to see your membership certificate, and Download to download it as a PDF file.



Membership User Guide 2025

Follow these steps to become a member of MMPRC.

Member Types: NGO & Associations



Step 1 - Login to the Portal

To log in to the Membership Portal enter your Name, Company Email Address, Password and Password Confirmation.

https://members.visitmaldives.com/register

,	Maldiv the sunny side of	es f life
Name		
John Doe		
Email		
sales@com	pany.com	
Password		
Confirm Passw	ord	
	Already registered?	REGISTER
		h

Please ensure that you are not using a personal email to register for Membership. We recommend using (info@company.com or sales@company.com) or any similar emails.

Click on **Register**, and you will be directed to the user Dashboard.

Step 2 - User Dashboard

Click on the **Become A Member** button as shown in the image below.

.The sunny side of life					HOME	EVENTS CONTACT US	ф _л
DASHBOARD PROPER	TY APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
No Cal	Please	note: Membership is requ	ired to participate in	Events. Get M	lembership now →		1
Dashboard							
Participated Events	ed in any events yet.				D	Welcome back, John Doe	
						BECOME A MEMBER	×
Upcoming Events							43
ILTM, Ci Ankara (TU 02 DEC - 0	annes 2024 JR) 5 DEC ipation Closed						

Step 3 - Select Member Type

From the drop-down list select the member type (NGOs / Association) and press Next.

Register		
1 Member Type 2	2 Property Details 3 Chain Details 4 Contacts 5 Destina Guide	tion 6 Documents
Member Type Select member type.	Member Type NGO & Association Guest House Transport Provider Picnic Island City Council Atoll Council Island Council NGO & Association	Go Back Next v

Step 4 - Enter Property Details/Registration Details

Property Details

These details can be found in the registration certificate

Business Name - Example: National Boating Association of Maldives Must be the name of the NGO or the Association

Registration Number - *Example: C-0XXX/2021*

Registration Number must be as in the Registration Certificate

Registered Date - Example: 30 - Aug - 2019

Registered Date must be as in the Registration Certificate

Registered Institution - Example: Ministry of Youth, Sports & Community Empowerment

Member Type	2 Pro Det	perty ails 3	Chain Details	4 Contacts	5 D	estination uide	6 Document
Property Details Please enter the details	of the	Property Name					
license.	ating						

Click **Next** once you are done entering the name.

Step 5 - Join chain

Note: This step can be skipped if you are not joining a chain - simply click the **Skip** button.

gister				
Member Type Proj Det	erty ils 3 Chain Details	4 Contacts	5 Destination Guide	6 Documents
Chain Details Please enter the details of the property as in your operating license.	Enter chain code	Fetch		
				Go Back

To request joining a chain, enter the chain code and click *Fetch*.

The chain details will be displayed.

Click **Next** to proceed.

Member Type	Property Details 3 Chain Details	4 Contacts	5 Destination Guide 6	Document
Chain Details Please enter the details of the property as in your operating	287132877	Fetch		
icense.	Demo Resorts & Hotels Code: 287132877 + Ref: CRR/2024/57	ē.		Remove

Step 6 - Enter Contact Details

Member Type	roperty etails Chain Detail	s 4 Contacts 5	Guide 6 Documents
Postal Address	Building Name/Floor	Street Name	
Postal address of member.			
	Atoll	Island	
	Kaafu	≎ Villimale'	
Person Of Authority	Full Name		Designation
Person of authority details.	Full Name		Designation
	Mobile	Email	Phone
	Mobile	Email	Phone
Correspondent Information	Full Name		Designation
Contact person details.	Full Name		Designation
	Mobile	Email	Phone
	Mobile	Email	Phone

Postal Address Current address of the NGO or Association

Person of Authority

Person of Authority must be the President/Head of the NGO/Association. The details should include their Full Name, Designation, Contact Number, and their official email address.

Correspondent Information

The details should include their Full Name, Designation, Contact Number, and their

email address (Must be the same as email used to create account).

All updates regarding Membership and all the circulars will be sent to this email

Click **Next**, once all the information has been filled out.

Step 7 - Destination Guide

This information is to be included in our official Destination Guide, Product Directory and in other official publications. Please ensure that the details entered are correct.

Click **Next**, once all the information has been filled out.

gister			
Member Type Pro Det	rerty iils Chain Details Cont	acts 5 Destination Guide	6 Documents
Contact Information To be included in our Destination Guide,	Atoll	Island	^
Product Directory and other publications.	Email	Phone	
	Email	Phone	
	Website		
			Go Back Nex

Step 8 - Documents

Select the required documents as shown in the image below.

Required documents: the NGO/Association Registration Certificate

Yope Member	Property Details Chain Details Contacts Gu	estination uide 6 Documents
Documents	Cover Letter	
Required documents.		
	Upload a file PNG, JPG, PDF up to 2MB	
	Other (Optional)	
	Upload a file PNG, JPG, PDF up to 2MB	

Click **Submit** once all the document has been attached successfully.

Step 9 - Verification

Once the application has been submitted, a window like the one shown below can be seen. The progress of the application can be seen from the timeline on the right side.

And ale	Lives side of IFe					HOME	EVENTS	CONTACT US
SHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
101	-	Please n	ote: Membership is requi	red to participate in	Events. Get Men	nbership now →		
/IRR/2	2024/3	62						
						Timeli Status c	ne hange history	
Submitted	Verified	Pay	ment Ordered	Paid	Approved		rafted	
Chain Chain informa	ition for the prope	rty.				G s	ubmitted he request is in pe	2024-11-13 14:20:4 nding verification
Name Demo Resorts	& Hotels		Reference No CRR/2024/57					
Demo Reso Resort	ort & Spa							
Postal Addres	ss							
Individuals	Street 10 / Villimai	e' / Kaatu Atoll						
	SON OF AUTHORITY ned Mohamed CEO ceo@resort.com 9999999, 332323	2	CONTACT John Doe Sales V 7777	PERSON : Manager @resort.com 777, 3323232				
Documents								
BUS Com View	INESS REGISTRA pany Registration v Download	TION.pdf	operating Operating View D	g license.pdf g License ownload				

Updates of Application progress will be emailed to the registered email

If for any reason your application is *declined*, follow the following steps:

Haldives				HOME	EVENTS	CONTACT US
HBOARD PROPERTY AF	PPLICATIONS EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
	Please note: Membership is re	quired to participate in E	vents. Get Mem	bership now →		
RR/2024/364	1					
				Timelin Status ch	e ange history	
ubmitted Verified	Payment Ordered	Paid	Approved		ange matery	
Your request has been marke	d incomplete. You may submit a new a	pplication.			afted	
				Su The	bmitted e request is in pend	2024-11-14 09:50:45 ding verification
Necie	The reasons for y	our membershi	p getting			
nain hain information for the property.	declined is stated	l here			omplete	2024-11-14 09:53:02
				Ту	po in the email p	provided in the Destination
				Gu	ide section.	
lame	Reference No					

Follow the same steps from **Step 2** and update the application according to the reason specified in the timeline, and resubmit the application.

An email will be sent once the application has been *verified*.

Step 10 - Payment

Once the application has been verified from our end, a Payment Order will be generated specifying the amount to be paid.

DASHBOARD PROPERTY APPLICATIONS EVENT					
	REQUESTS DOCUMENTS	PAYMENTS	PROFILE		
Please note: Memb	rship is required to participate	in Events. Get Me	embership now →	(
MRR/2024/362					
Submitted Verified Payment Orde	ed Paid	Approved	Timeline Status cha	e Inge history	
			🗸 Dra	fted	
Payment order PTR/2024/480 in pending payment status Payment Order		Payment	3 Sub	omitted request is in pending v	2024-11-13 14:20:45 erification
\sim			Ver	ified	2024-11-13 14:27:21
Chain Chain information for the property.			Pen	ding Payment	2024-11-13 15:04:48
Name Refe Demo Resorts & Hotels CRR	rence No 2024/57				

Payment Order

Click this button to view the Payment Order.

Payment

Click this button to make the payment.

Step 11 - Payment

- Fill the details in the Make payment window.
- $\cdot\,$ Choose the payment method from the drop-down.
- $\cdot\,$ Check the amount on the payment order, choose the date of transaction.
- Fill the reference number of the transaction.
- $\cdot\,$ Account Name of the payer, and account number of the payer
- Choose the bank.
- Attach the payment slip and click **Save**.

	Make Payment
Payment Method	
Transfer	~
Amount	Transaction Date
2916.00	🛱 13-11-2024 🛛 🗙
Reference No	Account Name
REF10202030	Demo Resort
Account Number	Bank
7701939935393	BML ~
Payment Slip	
	r.t
	Upload a file PAYMENT SLIP.pdf
A This is NOT a confirmation	1
We will be sending you a co	onfirmation receipt upon checking the fund realisation
which will confirm your Me	mbership / Participation / Table Booking.

Step 12 - Payment Verification

- Your payment is done, and pending approval from MMPRC.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- All related documents attached can be seen under the status bar.

					Timeline Status change history	٦
Submitted	Verified	Payment Ordered	Paid	Approved		
Payment of the second secon	order PTR/2024/484 in	pending payment status		Payment	Drafted	
0 Pay	ment Order				Submitted 2024-11-14 10:23:02 The request is in pending verification	t
					Verified 2024-11-14 10:23:38	ł

Step 13 - Payment Approved

- Once the payment has been verified by MMPRC the application will be updated to Approved.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- You can view and download the membership certificate.

Male Jhe sunnys	dives					ном	ME EVENTS	CONTACT US 🗘 🕕
HBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
ubunitte d	Varified	De	mant Ordered	Daid	Approved	Tin Sta	neline tus change history	
 Paymer Paymer Paymer Paymer 	nt order PTR/2024 nt Method: Transfi Payment Info	4/480 in paid status er (REF10202030) Payment Order	Paid Slip O	Paid Invoice	Approved		Drafted Submitted The request is in pen	2024-11-13 14:20:45 ding verification
hain hain informa	tion for the prope	rty.					Verified Pending Payment	2024-11-13 14:27:21 2024-11-13 15:04:48
ame emo Resorts	s & Hotels		Reference No CRR/2024/57			C	Paid	2024-11-13 15:17:28 2024-11-13 15:17:44
emo Reso	ort & Spa							
ctive Membe	ership							
O Mer Exp	mbership No: MM bires 31-12-2025 ·	PRC/2025/RST/9 Membership active	since 13-11-2024		/iew Download			

Congratulations! You are now a Member of MMPRC.

Demo	Resort & Spa	
Resort		
Active N	/lembership	
0	Membership No: MMPRC/2025/RST/9	View Download
U	Expires 31-12-2025 · Membership active since 13-11-2024	Ď
		Ŵ

Click View to see your membership certificate, and Download to download it as a PDF file.



Membership User Guide 2025

Follow these steps to become a member of MMPRC.

Member Type: SOEs & Others - Local



Step 1 - Login to the Portal

To log in to the Membership Portal enter your Name, Company Email Address, Password and Password Confirmation.

https://members.visitmaldives.com/register

- Andrews		
Name		
John Doe		
Email		
sales@comp	any.com	
Password		
Confirm Passwo	ord	

Please ensure that you are not using a personal email to register for Membership. We recommend using (info@company.com or sales@company.com) or any similar emails.

Click on **Register**, and you will be directed to the user Dashboard.

Step 2 - User Dashboard

Click on the **Become A Member** button as shown in the image below.

CHE Ma	Idives ny side of life					HOME	EVENTS CONTACT US 🗘 💷
DASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE	
Sall	13	Please r	note: Membership is requ	ired to participate in	Events. Get M	embership now →	1
Dashb	oard						
Participa You have n	ted Events	n any events yet.				D	Welcome back, John Doe
Upcoming	g Events						63
	ILTM, Canne	es 2024					
	Ankara (TUR) 02 DEC -05 DEC Participatio	n Closed					

Step 3 - Select Member Type

From the drop-down list select the member type (SOEs & Others - Local) and press **Next**.

Enter the Member Category after selecting Other - Example: Media Outlet

gister		
1 Member Type	2 Property Details 3 Chain Deta	Is 4 Contacts 5 Destination 6 Documents
Member Type Select member type.	Member Type Others - Local	Type of Business
		Go Back

Step 4 - Enter Property Details & Business Information Details.

Property Details

Property Name - Example: AMI Fuel

Property Name must be as in the Business Registration Certificate / Name Registration Certificate Issued by the Ministry of Economic Development

Business Information These details can be found in the business registration certificate issued by Ministry of Economic Development

Business Name - *Example: AMI Fuel* Please ensure that the business name entered is the same as in the Business Registration Certificate.

Business Type - Company / Sole Proprietor From the drop-down list select the business type. This could either be Company or Sole Proprietorship. Sole proprietors are required to submit their ID cards. Registration Number - Example: C-0XXX/2021 Registration Number must be as in the Business Registration Certificate issued by the

Ministry of Economic Development

Registered Date - *Example: 30 - Aug - 2019*

Registered Date must be as in the Business Registration Certificate issued by the Ministry

of Economic Development

Registered Institution - Example: Ministry of Economic Development

Registered institution will be the Ministry of Economic Development in the case of (Others -Local)

GST Tin Number - *Example: 10XXXXXGST00X* GST Tin Number must be as in the GST Registration Certificate issued by Maldives Inland

Revenue Authority

Members are only required to enter GST Tin Number ONLY if it is applicable otherwise the field must

be left blank.

Member Type	Property Details 3 Chain Details	4 Contacts 5	Destination Guide 6 Documents			
Property Details	Property Name					
Please enter the details of the property as in your operating license.	Property name					
Business Information	Business Name					
Details of business as in company registration and GST registration.	Business name					
	Business Type	Registration Number	Registered Date			
	Company \$	Registration number	🛱 dd-mm-yyyy			
	Registered Institution		GST Tin No			
	Select institution	\$	GST tin number			

Click **Next** Once you are done entering the Property details & Business information details.

Step 5 - Join chain

Note: This step can be skipped if you are not joining a chain - simply click the **Skip** button.

gister	Â.						
Member Type	Pro Det	perty ails	Chain Details	4 Contacts	5	Destination Guide	6 Documents
Chain Details Please enter the det property as in your o license.	ails of the perating	Enter chain code		Fetch			
							Go Back S

To request joining a chain, enter the chain code and click **Fetch**. The chain details will be displayed.

Click **Next** to proceed.

Member Type	Property 3 Chain Details 4 Contacts 5	Destination Guide 6 Documents
Chain Details Please enter the details of the property as in your operating	287132877 Fetch	
license.	Demo Resorts & Hotels Code: 287132877 · Ref: CRR/2024/57	Remove

Member Type	roperty etails Chain Deta	ails 4 Contacts 5	Destination Guide 6 Documents
Postal Address	Building Name/Floor	Street Name	
	Atoll Kaafu	Island Villimale'	\$
Person Of Authority Person of authority details.	Full Name		Designation
	Mobile	Email	Phone
Correspondent Information	Full Name		Designation
Contact person details.	Full Name		Designation
	Mobile Mobile	Email Email	Phone Phone

Postal Address

Current address (Eg. Male' Office Address) of the Company

Person of Authority

Person of Authority must be Owner, CEO, Managing Director or anyone who is in charge of the company. The details should include their Full Name, Designation, Contact Number, and their email address.

Correspondent Information The details should include their Full Name, Designation, Contact Number, and their email address (Must be the same as email used to create account).

All updates regarding Membership and all the circulars will be sent to this email

Click **Next**, once all the information has been filled out.

Step 7 - Destination Guide

This information is to be included in our official Destination Guide, Product Directory and in other official publications. Please ensure that the details entered are correct.

Click *Next*, once all the information has been filled out.

gister			
Member Type Pro	chain Details	ntacts 5 Destination Guide	6 Documents
Contact Information	Atoll	Island	
Product Directory and other publications.	Email	Phone	·
	Email	Phone	
	Website		
	Website		
			Go Back Ne

Step 8 - Documents

Select the required documents as shown in the image below. Required documents include Business Registration and GST Certificate (if applicable).

Type	Property Details Chain Details Contacts Guide 6 Documents
Documents	Business Registration
Required documents.	Upload a file PNG, JPG, PDF up to 2MB
	GST Registration
	Upload a file PNG, JPG, PDF up to 2MB
	Other (Optional)
	Upload a file PNG, JPG, PDF up to 2MB

Click **Submit** once all documents have been attached successfully.

Step 9 - Verification

Once the application has been submitted, a window like the one shown below can be seen. The progress of the application can be seen from the timeline on the right side.

the sunny	dives					HOME	EVENTS	CONTACT US
SHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
100	-	Please r	ote: Membership is requi	ired to participate in E	events. Get Mer	mbership now →		
IRR/2	2024/3	62						
Cubmitted	Varified		mont Ordered	Daiid	Ammund	Time	line change history	
Submitted	vernied	a Pay	ment Ordered	Paid	Approved		Drafted	
Chain Chain informa	ation for the prope	erty.				G	Submitted The request is in pe	2024-11-13 14:20:45 Inding verification
Name Demo Resorts	s & Hotels		Reference No CRR/2024/57					
Demo Reso Resort	ort & Spa							
Postal Addres	SS							
Building 03 /	Street 10 / Villima	le' / Kaafu Atoll						
PERS	SON OF AUTHORITY		CONTACT	PERSON				
	CEO ceo@resort.com 9999999, 332323	32	Sales Sales 7777	s Manager ©eresort.com 1777, 3323232				
Documents								
BUS	SINESS REGISTRA	ATION.pdf	operatin	g license.pdf				

Updates of Application progress will be emailed to the registered email

If for any reason your application is *declined*, follow the following steps:

Maldin	VeS of He					НОМЕ	EVENTS	CONTACT US
HBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		
		Please r	ote: Membership is requi	ired to participate in E	Events. Get Me	embership now →		
RR/20	024/3	64						
						Time	line	
ubmitted	Verified	Pay	ment Ordered	Paid	Approved	Status	change history	
Your required	uest has been m	arked incomplete. Yo	u may submit a new appl	lication.		\bigcirc	Drafted	
						0	Submitted The request is in pe	2024-11-14 09:50:45 nding verification
		The	e reasons for you	ur membershi	ip getting			
		dec	lined is stated h	here 🖕		6	Incomplete	2024-11-14 09:53:02
hain hain informatio	in for the proper	rty.						
hain hain informatio	in for the proper	ty.					Typo in the email	provided in the Destination
chain hain informatio lame	in for the proper	rty.	Reference No				Typo in the email Guide section.	provided in the Destination

Follow the same steps from **Step 2** and update the application according to the reason specified in the timeline, and resubmit the application.

An email will be sent once the application has been *verified*.

Step 10 - Payment

Once the application has been verified from our end, a Payment Order will be generated specifying the amount to be paid.

CHE Male	ives					НОМЕ	E EVENTS (CONTACT US	4 🗩
DASHBOARD	PROPERTY	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE		125	
- mall		Please n	ote: Membership is requi	red to participate in E	vents. Get M	embership now –			1
MRR/2	024/3	62					N FEE		
Submitted	Verified	Pay	ment Ordered	Paid	Approved	Time	eline s change history		
							Drafted		
PaymerP	nt order PTR/2024	4/480 in pending payr	ient status		Payment	3 🔍	Submitted The request is in pending	2024-11-13 verification	3 14:20:45
	L L	\sim					Verified	2024-11-1	3 14:27:21
Chain Chain informa	tion for the prope	rty.					Pending Payment	2024-11-13	3 15:04:48
Name Demo Resorts	& Hotels		Reference No CRR/2024/57						

Payment Order

Click this button to view the Payment Order.

Payment

Click this button to make the payment.

Step 11 - Payment

- Fill the details in the Make payment window.
- Choose the payment method from the drop-down.
- Check the amount on the payment order, choose the date of transaction.
- Fill the reference number of the transaction.
- Account Name of the payer, and account number of the payer
- Choose the bank.
- Attach the payment slip and click **Save**.

	Make Payment	
ayment Method		
Transfer		~
mount	Transaction Date	
2916.00	🛱 13-11-2024	×
Reference No	Account Name	
REF10202030	Demo Resort	
Account Number	Bank	
7701939935393	BML	~
Payment Slip		
	PAYMENT SLIP.pdf	
A This is NOT a confirmation!		
We will be sending you a con	firmation receipt upon checking the fund	d realisation
which will confirm your Mem	bership / Participation / Table Booking.	

Step 12 - Payment Verification

- Your payment is done, and pending approval from MMPRC.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- All related documents attached can be seen under the status bar.

					Timeline	
Submitted	Verified	Payment Ordered	Paid	Approved	Status change history	
Payment of the second secon	order PTR/2024/484 in	pending payment status		Payment	Drafted	
0 Pay	ment Order				Submitted 2024-11-14 10:23:02 The request is in pending verification	
					Verified 2024-11-14 10:23:38	

Step 13 - Payment Approved

- Once the payment has been verified by MMPRC the application will be updated to **Approved**.
- The updates regarding payment status and approval status can be seen from the timeline on the side and top status bar.
- You can view and download the membership certificate.

the summy side of	2S ^{Ufe}					ном	E EVENTS	CONTACT US	JD
IRR/20	ROPERTY 24/36	APPLICATIONS	EVENT REQUESTS	DOCUMENTS	PAYMENTS	PROFILE			
Submitted	Vorified	Dev	ment Ordered	Deid	Ammund	Tim	eline Is change history	Ango (Elig	
 Payment or Payment Model Payment Model 	der PTR/2024/44 ethod: Transfer (ent Info	80 in paid status REF10202030) Payment Order	Paid Slip	Paid Invoice	Approved	 <td>Drafted Submitted The request is in period</td><td>2024-11-13 14:20:45 ding verification</td><td>į</td>	Drafted Submitted The request is in period	2024-11-13 14:20:45 ding verification	į
Chain Chain information	for the property.					<!--</td--><td>Verified Pending Payment</td><td>2024-11-13 14:27:21 2024-11-13 15:04:48</td><td> }</td>	Verified Pending Payment	2024-11-13 14:27:21 2024-11-13 15:04:48	 }
Name Demo Resorts & He	otels		Reference No CRR/2024/57			0	Paid	2024-11-13 15:17:28	1
Demo Resort & Resort	& Spa						Approvea	2024-11-13 15:17:44	
Active Membershi	p								
Member Expires	rship No: MMPR(31-12-2025 · M	C/2025/RST/9 embership active s	ince 13-11-2024	Vi	ew Download				

Congratulations! You are now a Member of MMPRC.



Click View to see your membership certificate, and Download to download it as a PDF file.