

PROMOTIONAL MATERIAL REQUEST FORM



REQUESTED BY:

Name

Company

Date

Contact No.

Signature and Stamp

REQUESTED AMOUNT:

☐ Destination Guide

Language

☐ Resort Hotel Guide ☐ Bag

☐ Fridge Magnet ☐ Keytag

☐ Pen ☐ Pencil

OTHERS:

☐

☐

☐

☐

☐

PURPOSE:

* FOR VMC USE

REQUESTED FOR:

Item Description	Availability Status		Releasing amount
Destination Guide	☐ In Stock	☐ Out of Stock	
Language			
Resort Hotel Guide	☐ In Stock	☐ Out of Stock	
Fridge Magnet	☐ In Stock	☐ Out of Stock	
Pen	☐ In Stock	☐ Out of Stock	
Bag	☐ In Stock	☐ Out of Stock	
Keytag	☐ In Stock	☐ Out of Stock	
Pencil	☐ In Stock	☐ Out of Stock	

CHECKED BY:

Name

Sign

DISPATCHED DETAILS

☐ Destination Guide

Language

☐ Resort Hotel Guide ☐ Bag

☐ Fridge Magnet ☐ Keytag

☐ Pen ☐ Pencil

OTHERS:

☐

☐

☐

CHECKED BY HOD:

Name

Sign

AUTHORIZED BY:

Name

Date

Sign

DISPATCHED BY:

Name

Date

Sign

ITEMS RECEIVED BY:

Name

Date

Contact No.

Sign / Stamp



Visit Maldives Corporation Limited

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